User Guide

Waterproof Fire Safe

Package Includes;

1 - Waterproof Fire Safe
1 - Operation Manual
2 - Override Access Keys
1 - Mounting Kit
1 - Removable Shelf
4 - Shelf Clips

Model 2901

Please carefully check the above list to confirm all items have been received.
If any items are missing, please contact Consumer Assistance. (see page 10 for contact information).

Read this manual carefully and never store it inside the safe!
If you are missing parts or have difficulty operating your safe, please contact our Consumer Assistance Department by telephone. Store will not accept returned products without prior authorization. You must first contact our Consumer Assistance Department (See page 10 for contact information).

SAFE IDENTIFICATION RECORD

Safe Model # ________________________________

Safe Serial # ________________________________

Override Access Key # ________________________________

User Code ________________________________

LOCATING SAFE IDENTIFICATION NUMBERS

Safe Serial #
Located on the bottom right corner of the safe door frame (Figure 1).

Override Access Key #
Engraved on the Head of the key (Figure 2).

Cylinder #
Engraved on the lock cylinder (Figures 3).

PRODUCT REGISTRATION

Please go to the following webpage to register your product:
www.hymaninc.com/product-registration/
INDEX

WELCOME ..................................................................................................................PAGE 1
PROPER SAFE USE ..................................................................................................PAGE 1
CARE AND MAINTENANCE .....................................................................................PAGE 1
INTERIOR MOISTURE WARNING ........................................................................PAGE 2
GETTING STARTED ....................................................................................................PAGE 2
INSTALL BATTERIES .................................................................................................PAGE 2
TESTING DIGITAL LOCK .............................................................................................PAGE 3
PROGRAMMING NEW USER CODE ........................................................................PAGE 3
TESTING NEW USER CODE .......................................................................................PAGE 3
LOCKING AND UNLOCKING ......................................................................................PAGE 4
ANCHORING SAFE TO A FLOOR ................................................................................PAGE 5
SECURE LOCKOUT PERIOD .......................................................................................PAGE 7
LOST OR FORGOTTEN USER CODES ........................................................................PAGE 7
OVERRIDE ACCESS KEY ............................................................................................PAGE 7
REMOVABLE SHELF ....................................................................................................PAGE 7
ORDERING ADDITIONAL OVERRIDE ACCESS KEYS ........................................PAGE 8
LOCATING SAFE IDENTIFICATION NUMBERS ......................................................PAGE 8
CONSUMER ASSISTANCE .........................................................................................PAGE 10
WARRANTY ................................................................................................................PAGE 11
PROPER SAFE USE

Honeywell Waterproof Fire Safes are designed to protect paper documents and files from heat and moisture damage due to exposure to fire and water.

Fire Protection
Independent testing verified the interior temperature remains below 350° F (177°C) for thirty minutes when outside temperature is up to 1550° F (843°C).

Water Protection
Independent testing verified that the interior remains dry when completely submerged for up to 8 hours with up to 50mm of water above the safe.

IMPORTANT: Before using your new safe, it should be opened and aired out for at least 30 minutes to allow the waterproof seal to decompress and perform as intended.

WARNING: This safe is not intended for the storage of medications, pearls, firearms, ammunition, or combustible items of any kind.

CARE AND MAINTENANCE

When properly maintained, your safe will continue to operate for many years. In order to ensure optimum performance of your safe, please follow these simple precautions:

CLEAN HANDS - Never attempt to operate the digital keypad if your hands have excessive dirt, debris or liquids on them.

CLEAN SAFE – To clean the surface of your safe, it is recommended that you use a mild cleaner (e.g., window cleaner) to avoid scratching or discolouring the surface. Always wipe dry and NEVER use abrasive cleansers on the safe or digital keypad.

MOISTURE – We recommend that you place delicate items such as pictures or documents and valuable possessions into an air-tight container before storing them in your safe. Avoid placing your safe in areas of high humidity. For optimum performance, the safe should be opened and aired out for at least 30 minutes every two weeks.
INTERIOR MOISTURE WARNING

IMPORTANT: For optimum performance, Waterproof Fire Safes should be opened and aired out for at least 30 minutes every two weeks to prevent any build up of moisture inside. It is recommended to occasionally do this for longer periods. This will balance the humidity difference inside and outside and allow any excess moisture trapped inside to escape. If you do not open Waterproof Fire Safes on a regular basis to let them air out, you may begin to notice a musty smell, especially on paperwork. The manufacturer will not be responsible for any damage or loss of items placed in Waterproof Fire Safes due to moisture. Proper care and preventative maintenance of Waterproof Fire Safes is the owner’s responsibility. The owner should understand that this is required to assure continued levels of protection and trouble-free performance during the lifetime.

GETTING STARTED

1. Slide the override key cover up (Figure 1).
2. Insert the override access key into the lock (Figure 2).
3. With the key inserted, turn clockwise to the right (Figure 3).
4. Turn handle to the right and pull safe door open (Figure 4).
5. Turn key counterclockwise to return to locked position (Figure 5).
6. Remove override access key and store it in a safe place away from the safe. Replace the cover over the key lock, leave safe door open, and proceed to “Install Batteries”.

IMPORTANT: IF YOU DO NOT RETURN THE KEY TO THE LOCKED POSITION THE SAFE WILL REMAIN UNLOCKED (FIGURE 5)

INSTALL BATTERIES

The batteries must be installed before using your safe. The battery compartment is inside the safe and opened by lifting the tab located at the bottom.

1. Remove battery compartment cover (Figure 1).
2. Insert 4 “AA” batteries. Make sure that the batteries are installed in the correct direction (+ and -) with regard to polarity (Figure 2).
3. Replace the battery cover (Figure 3).
4. Leave the door open and proceed to the “Testing Digital Lock” section on next page.
1. With the door open, press and hold the lock release button on the inside edge of the safe door (Figure 1).
2. While holding the lock release button, turn the handle to the left, to place the bolts in the locked position (Figure 2).
3. Enter the preset factory code 1-5-9 followed by the * key (Figure 3).
4. If the code is entered correctly, the LED will turn green (Figure 4).
5. You have 5 seconds to turn the handle to the right to retract the bolt into the unlock position (Figure 5).
6. Press and hold the lock release button and turn handle to the left to put the bolts in the locked position.
7. Leave the door open and proceed to the “Programming New User Code” section below.

**PROGRAMMING NEW USER CODE**

1. Locate and press the red programming button on the inside of the door (Figure 1).
2. After you have pressed the red programming button, the LED will flash orange (Figure 2).
3. Enter your new 3 to 8 digit personal passcode followed by the * key (Figure 3).)
4. Immediately reenter the new passcode and press the * key to confirm.
5. If both passcodes match, the LED will turn green and the new passcode is set (Figure 4).
6. If both passcodes do not match, the LED will flash red and revert to the original code (Figure 5).
7. Leave door open.

**TESTING NEW USER CODE**

1. With the door open and in the locked position (Figure 1), enter the new personal passcode followed by the * key (Figure 2).
2. If the new code is entered correctly, the LED will turn green (Figure 3).
3. You have 5 seconds to turn the handle to the right to retract the bolt into the unlock position (Figure 4).
LOCKING THE SAFE

1. Close the safe door (Figure 1).
2. Turn the handle to the left, to place the bolts in the locked position (Figure 2).
3. Safe will automatically lock after 5 seconds.
3. Check to ensure safe is locked by attempting to turn the handle to the unlocked position.

IMPORTANT: IF YOU DO NOT RETURN THE KEY TO THE LOCKED POSITION THE SAFE WILL REMAIN UNLOCKED

UNLOCKING THE SAFE

1. In the locked position(Figure 1), enter the personal passcode followed by the * key (Figure 2).
2. If the new code is entered correctly, the LED will turn green (Figure 3).
3. You have 5 seconds to turn the handle to the right to retract the bolt into the unlock position (Figure 4).
4. You may also use the included Override Access key to unlock the safe. (see page 7).
ANCHORING SAFE TO FLOOR

You may bolt your safe to the floor for added theft protection and resistance to tipping. Your safe has a bolt-down hole in the floor panel and mounting hardware is provided for securing to floors.

NOTE: Bolting/unbolting of the unit is at the consumer’s expense and discretion. LH Licensed Products, Inc. is not responsible for any costs incurred if the unit has to be replaced. If you have any questions about mounting the safe, please check with your local home center/hardware retailer or independent contractor.

Mounting Hardware Includes:

- 3/8” (9.5mm) x 1-3/4” (45mm) Hex Head Bolt – 1 ea.
- 3/8” (9.5mm) x 1-9/16” (40mm) Drop-in Anchor – 1 ea.
- Hex Head Wood Lag Bolt
  3/8” (9.5mm) x 2-1/2” (64mm)

Tools Required for Anchoring to Concrete:
- Phillips Screwdriver
- Pen or Pencil
- Drill
- Hammer
- 1/2” Concrete Drill Bit
- 9/16” Socket Wrench

Tools Required for Anchoring to Wood:
- Phillips Screwdriver
- Pen or Pencil
- Drill
- 1/4” Wood Drill Bit
- 9/16” Socket Wrench

PREPARE FLOOR FOR ANCHORING

1. Select a suitable and convenient location for your safe.
2. Empty the safe, tilt the safe onto its back side and open the safe Door.
3. Lift the Mounting Hole Cap out of the safe and set aside (Figure 1).
4. Stick a screwdriver into the hole to punch-out the bottom hole cover plug (Figure 2).

NOTE: Set the Mounting Hole Cap aside and replace after the Safe has been mounted.

5. Turn safe back onto its feet and place your safe in the desired location for mounting.
6. Mark the drilling point on the floor surface with a pen or pencil through the hole (Figure 3).
7. Move the safe aside to clear the marked spot for drilling and proceed to page 6.

NOTE: If the floor is carpeted, cut a hole in the carpet at least 1” around the carpet to expose the wood or concrete floor that you will be drilling.

Figure 1
Figure 2
Figure 3
ANCHORING SAFE TO A CONCRETE FLOOR

1. Use a 1/2” Concrete Drill Bit drill a hole in the floor with a depth of 1-5/8” (Figures 1 & 2).
   IMPORTANT: Hole must be 1-5/8” deep (minimum) to properly insert the Drop-in Anchor, and no deeper than 1-3/4” to keep the anchor in position for the Hex Head Bolt (Figure 2).
2. Remove any excess dust from the hole.
3. Insert the Drop-in Anchor into the hole (slotted side down) and tap into place using a hammer until even with the floor surface (Figure 3).
4. Secure Drop-in Anchor by inserting an anchor punch or Phillips head screwdriver into the Drop-in Anchor and hammering to lock into place and prevent it from turning when mounting the safe (Figure 4).
5. Place the safe back into position lined up over the hole (Figure 5).
6. Insert the supplied Hex Head Bolt through the bolt-hole from the inside of the safe and into the Drop-in Anchor (Figure 6).
7. Secure the Hex Head Bolt tightly using a socket wrench (Figure 7).
8. Replace the Mounting Hole Cap and press firmly into place (Figure 8).

ANCHORING SAFE TO A WOOD FLOOR

1. Use a 1/4” Wood Drill Bit to drill a hole in the floor with a depth of 1-1/2” (Figure 1).
2. Place the safe back into position lined up over the hole (Figure 2).
3. Insert a Wood Lag Bolt through the bolt-down hole from the inside of the safe and into the floor hole (Figure 3).
4. Secure the Wood Lag Bolt tightly using a 9/16” socket wrench (Figure 4).
5. Replace the Mounting Hole Cap and press firmly into place (Figure 5).
SECURE LOCKOUT PERIOD

If the wrong user code is entered 3 consecutive times in a row, the keypad will automatically lockout and will not be able to open the safe with the keypad for 15 minutes. During this period, the safe can be opened and locked with the Override Access key.

LOST OR FORGOTTEN USER CODES

If the user code is lost or forgotten, you may open the safe using the Override Access key and use the red reset button to reprogram the 3-8 digit user code. The instructions for opening the safe with the override access key are located below.

OVERRISE ACCESS KEY

Your safe is equipped with an Override Access key which allows immediate access in case you forget your user codes or the batteries need to be installed or replaced.

1. Slide the override key cover up (Figure 1).
2. Insert the Override Access key into the lock (Figure 2).
3. With the key inserted turn clockwise to the right (Figure 3).
4. Turn handle to the right and pull safe door open (Figure 4).
5. Turn key counterclockwise to return to locked position (Figure 5).
6. Remove override access key and store it in a safe place away from the safe. Replace the cover over the key lock.

IMPORTANT: IF YOU DO NOT RETURN THE KEY TO THE LOCKED POSITION THE SAFE WILL REMAIN UNLOCKED (FIGURE 5)

INSTALLING REMOVABLE SHELF

1. Insert Shelf Clips into the recesses on the inside of the safe on the same level (Figure 1).
2. Place removable shelf on clips (Figure 2).
3. Gently press down on shelf until level and secure (Figure 3).
ORDERING ADDITIONAL OVERRIDE ACCESS KEYS

The following information is required to obtain a Key:

1. PROOF OF OWNERSHIP (1 of 2 Options Below)

SALES RECEIPT & IDENTIFICATION - INTERNATIONAL ORDERS ONLY!
- Copy of sales receipt showing Store, Date & Product Description.
- Copy of your picture I.D. (Drivers license, passport, regular I.D.).

PRODUCT OWNERSHIP VERIFICATION FORM
If sales receipt is not available, contact us by email or telephone to request a “Product Ownership Verification Form”.

2. CONTACT & PRODUCT INFORMATION

CONTACT INFORMATION
- Name & Mailing Address
- E-mail address (If Available)
- Telephone Number
- Best Time to Contact You

PRODUCT INFORMATION
- Safe Model #
- Safe Serial #

3. METHOD OF PAYMENT
- Telephone: Visa or MasterCard
- Mail: Check or Money Order

NOTE: For pricing please contact Consumer Assistance. Contact information is located on the back cover of this manual.

Terms subject to change without prior notification.

LOCATING SAFE IDENTIFICATION NUMBERS

SERIAL NUMBER
Located on lower right corner on front of safe. (Figure 1)
Do Not Remove Safe I.D. Tags!

KEY NUMBER
3 Digit Number engraved on the lock cylinder (Figure 2).
INTERNATIONAL CALL BACK HOURS:
If you need to speak with a consumer assistant and cannot contact us during the Call Center hours above, please send an email or leave a telephone message, including your Name, Telephone Number and the best time for us to contact you during the Call Back hours above and we will make every effort to contact you and help answer any of your questions or concerns.

* Insert correct Country Code
** Local Time based on Los Angeles California USA
LH Licensed Products, Inc., ("LHLP, Inc.") warrants that for a period of seven (7) years from the date of purchase, this product will be free from structural or mechanical defects resulting from materials or workmanship. LHLP, Inc., at its sole option and as the purchaser’s sole remedy under this warranty, will repair or replace this product or any component of the product found to be defective during the warranty period. Replacement or repair will be made with a new or remanufactured product or component. If the product is no longer available, replacement may be made with a similar product of equal or greater value.

THIS IS YOUR EXCLUSIVE WARRANTY.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

This warranty is only valid for the original retail purchaser from the date of initial retail purchase and is not transferable. You must keep the original sales receipt. Proof of purchase is required to obtain warranty service.

LHLP, Inc. dealers, service centers, or retail stores selling this product do not have the right to alter, modify, or in any way change the terms and conditions of this warranty.

This warranty does not apply to the finish on the product. This warranty does not cover normal wear and tear of parts or damage resulting from any of the following: negligent use or misuse of the product, use contrary to the operating instructions, disassembly, repair or alteration by anyone other than LHLP, Inc. Or an authorized service center, improper installation, or exposure to extremes of heat or humidity. Further, the warranty does not cover Acts of God, such as fire, flood, earthquakes, hurricanes and tornadoes.

LHLP, Inc. shall not be liable for any incidental or consequential damages caused by the breach of any express or implied warranty or otherwise relating to the sale of this product. LHLP, Inc. is also not responsible for: costs associated with removing or installing the product; damage or loss of the contents of the product; nor for the unauthorized removal of the contents; or damages incurred during shipment.

THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND LHLP, INC. DISCLAIMS ANY AND ALL OTHER COVENANTS AND WARRANTIES.

Except to the extent prohibited by applicable law, and implied warranty of merchantability or fitness for a particular purpose is limited in duration to the duration of the above warranty period. Some states, provinces or jurisdictions do not allow the exclusion or limitation of incidental or consequential damages or limitations on how long an implied warranty lasts, so the above limitations or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights that vary from state to state, or province to province, or jurisdiction to jurisdiction.

LIFETIME AFTER-FIRE REPLACEMENT GUARANTEE

If this Honeywell fire resistant product was purchased from LH Licensed Products, Inc. ("LHLP") and is damaged by fire at any time while still owned by you (the original owner), LHLP will ship a free replacement if you send the following to Customer Service, LH Licensed Products, Inc., 860 E. Sandhill Ave., Carson, CA 90746 USA:
1. Your name, mailing address, email address, and phone number with area code;
2. A description of the fire, the model number and a photo of the burned unit, and a copy of the report from the fire department, insurance or police.

Freight on the replacement unit is not included in the guarantee and must be paid by the consumer. If an identical product is no longer available, LHLP will provide a similar unit from its current product line. LHLP is not responsible for any loss or damage to the contents of the safe.